

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD

UNADOPTED MINUTES
May 1, 2013

1. CALL TO ORDER

A Board Study Session of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, May 1, 2013, in the Administration Building, Room 626, 4000 Suisun Valley Road Fairfield, California 94534, by Board President Sarah Chapman.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President Chapman, Ms. Kayla Salazar, Student Trustee, led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Members Present:

Sarah E. Chapman, President
Pam Keith, Vice President
Monica Brown
Michael A. Martin
Rosemary Thurston
A. Marie Young
Kayla Salazar, Student Trustee
Jowel C. Laguerre, Ph.D., Secretary

Members Absent:

Denis Honeychurch, J.D.

Others Present:

Charo Albarrán, Interim Director, Human Resources
LaNae Jaimez, Interim Academic Senate President
Yulian Ligioso, Vice President, Finance and Administration
Diane M. White, Interim Vice President, Academic Affairs
Judy Spencer, Executive Coordinator, Superintendent-President and Governing Board

4. APPROVAL OF AGENDA

Moved by Trustee Keith and seconded by Trustee Martin to approve the Agenda as presented. The motion carried unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

Board President Chapman recognized Mr. George Guynn, Jr., President of the Central Solano Citizen/Taxpayer Group (CSCTG), who requested to comment on the Brown Act. Mr. Guynn commented on the statement by the Governor that he wasn't going to enforce the Brown Act for public meetings and asked that Solano Community College District continue to do so. Board President Chapman responded that there has been no discussion to disregard the Brown Act and that the Board will continue to govern themselves accordingly.

Board President Chapman recognized Mr. Guynn who requested to comment on District Policies and ICON Aircraft. Mr. Guynn's comments were deferred to later on the agenda.

Board President Chapman recognized Ms. Morena Avila, student at Solano Community College, who requested to comment on the Nursing program schedule change. Ms. Avila stated that several nursing students came to the meeting to protest the possibility of a schedule change in the Nursing program, stating further that fulfilling their responsibilities within the program may be hampered due to difficult decisions to be made as a result of schedule changes, i.e., do they continue with the program after a long waiting period and meeting the pre-requisites as a result of adding an additional day to their class schedule? An extra day creates childcare issues, quality time at home, additional commute time and expense, to name a few concerns. Ms. Avila asked the Board to take into consideration these concerns before schedule changes are made to the curriculum.

Board President Chapman recognized Ms. Jennifer St. Lawrence, student at Solano Community College, who requested to comment on the Nursing program schedule change. Ms. St. Lawrence commented that this schedule change is an added cost to students in the way of commuting to and from school and is a detriment to quality time with families. The single parents will have their jobs impacted, not to mention another day of childcare added to the family budget. The current students did not sign up for this change and asked the Board to revisit the decision.

Dr. Jowel Laguerre addressed the students present by thanking them for their time. He stated that taking nursing classes is demanding. He commented that we have a great nursing program that we all can take pride in. We have worked closely with faculty when there have been issues to be addressed. Dr. Laguerre stated that he was sorry that the students in the audience took their personal time to come to the Board meeting when it would have been much simpler to take their concerns to their Dean. If their issues are not satisfactorily addressed by the Dean, then they should go to the Vice President of Academic Affairs. It would be after this protocol that unanswered concerns would go to the President. Dr. Laguerre commented that he is sensitive to their needs, especially those surrounding their jobs, families; not to mention their studies, and encouraged the students to talk to their Dean who will take it from there.

Board President Chapman recognized Ms. Linda Taylor, African-American Male Scholars program, who requested to comment on Dr. Chapman's support. Ms. Taylor thanked Board President Chapman for being a huge inspiration to the Club and presented her with her official

hood (reflective of her recent doctoral degree). Students from the Club also thanked her for her inspiration and encouragement. There was applause from those present in the audience.

6. REPORT (NO ACTION REQUIRED):

- Academic Senate

Professor LaNae Jaimez, Acting Academic Senate President, reported that:

--the State Academic Senate Plenary meetings were held April 18, 19, and 20, 2013. Professor Jaimez reported that she got invested into the work the state is doing for community colleges, i.e., curriculum, matriculation, and professional standards.

--the Senate is busy working closely with the Accreditation Coordinator relative to the timelines for the ACCJC Follow-Up Report due in October. Postponed for the fall was consideration of the formation of an Accreditation Subcommittee.

--the Senate is educating itself on peer review—looking to educate the entire faculty.

--two proposals from the Distance Education Subcommittee were approved relative to course review and development.

--hiring and reciprocity with our partners from Student Services will be discussed in the fall.

--next week will be the last meeting of the Senate for the semester, welcoming incoming Senators who will serve next year.

(a) Solano Community College District Governing Board Resolution Honoring Kayla Salazar

Dr. Jowel Laguerre, Superintendent-President, presented on behalf of the Solano Community College District Governing Board a resolution honoring Ms. Kayla Salazar for serving faithfully and with distinction as Student Trustee from May 16, 2012 through May 2013.

Dr. Laguerre read excerpts from her resolution as follows:

Whereas, Kayla Salazar has overcome numerous barriers to pursue higher education while maintaining a GPA of 3.12;

Whereas, Kayla Salazar has served on the Associated Students of Solano College (ASSC) as a Student Services Senator and Governing Board Representative, and advocated for students by serving on numerous Solano Community College committees, as well as leading the student campaigns to pass Measure Q and Prop 30;

Whereas, Kayla Salazar has presided over many student organizations, including the Society Organization of Latinos (SOL), Inter-Club Council, and a number of student committees; now therefore be it

Resolved, That the Solano Community College District Governing Board hereby expresses sincere appreciation to Kayla Salazar for her student leadership and dedicated service to the District.

Moved by Trustee Young and seconded by Trustee Thurston to approve the resolution honoring Kayla Salazar. The motion carried unanimously with the following roll call vote.

AYES: Trustee Brown, Trustee Thurston, Vice President Keith, Trustee Young, Trustee Martin, and Board President Chapman
NOES: None
ABSENT: Trustee Honeychurch

Trustee Brown commented on how much she enjoyed seeing the personal growth exhibited by Ms. Salazar during her time as Student Trustee, having developed confidence, and wished her well in all that she attempts to do in the future.

Trustee Martin commented on how much he appreciated Kayla's ability to speak out on behalf of students and enjoyed learning about the students through her.

Trustee Thurston stated Ms. Salazar was an excellent representative for students and a "good voice" on their behalf. Trustee Thurston thanked Kayla for her service and wished her well as she continues her education, studying Geology at U.C. Berkeley.

Trustee Young stated that she felt Ms. Salazar, of all the previous Student Trustees, asked for involvement of students and made sure students attended opportunities afforded them through her efforts while serving on the Board.

Board President Chapman commented what was special about Kayla was that when issues came before the Board she made sure students were kept apprised. She stated further to Kayla that she served the College well and wished her the best in her future.

Dr. Jowel Laguerre stated Ms. Salazar has been one of the best Student Trustees the College has had since his arrival because of her engagement in issues, especially Measure Q. She is not shy and expressed herself, representing students, in the best way possible. The ASSC has gone through many changes, and she has been a pillar of that organization.

Ms. Salazar thanked the Board for the many opportunities afforded her. She learned for every challenge there is a solution. She commented that she learned to grow in her professionalism, which she hopes to apply in the real world. Participating in the ribbon cutting ceremony for Building 1300 was a highlight, which alone was extra special. Kayla expressed sincere gratitude to the Board for her many experiences with them in the past year.

Dr. Jowel Laguerre, Superintendent-President, recognized Dr. Maurice McKinnon, who was present in the audience, and will serve as the Interim Dean of Health Services until filled.

- ICON Aircraft Study Session (Contract and Legal Opinion) – Public-Private Partnership
Facilitated by Clarissa Canady, Esq., Dannis Woliver Kelley; and David G. Casnocha, Esq., Stradling Yocca Carlson & Rauth

Board President Chapman recognized Mr. George Guynn, who requested to comment on ICON Aircraft. Mr. Guynn stated, since the Board is dealing with public funds that there is no guarantee based on ICON's past experiences that the proposed future venture with ICON will be positive. He said the Board shouldn't be speculating with public money and hoped the members of the Board are willing to back their position with their own private funds if the taxpayers take a loss with this business venture. The risk is not something the public should support. When the public passed Measure Q, the Board agreed to use the funds in the best interest of the taxpayers and stated further he is not sure this partnership is in the best interest of the public.

Dr. Jowel Laguerre introduced Ms. Clarissa Canady and Mr. David Casnocha who talked to the Board about how the potential Public-Private Partnership can benefit our aviation program at the Nut Tree Airport. They provided a brief update on some of the efforts being made over the last several weeks, stressing it is really in the College's best interest to enter into a partnership that will bolster the College's burgeoning Aeronautics program, which has outgrown their current facility and needs to find a creative way to provide cutting edge ways to educate students; provide internships and other collaborations with local businesses, which can potentially bring jobs to the county. The idea is to leverage or synergize the objectives of the College and meet the needs of the county, community, and businesses. The goal is to always remain 100% compliant. Ms. Canady stressed that the District has done their due diligence to be sure we are on that path. We have done fact gathering--precisely identifying what the College's needs are and how we can grow.

The other piece is to try to determine community needs and bring these factors together legally. There are a number of legal requirements that have to be tackled, which is part of the process currently being followed, identifying the factual landscape to determine if it will fit within legal parameters. We are making sure we have proper funding sources to accomplish what needs to be done. We are only in the exploration phases now, but when the Board is presented with a transaction, we will make sure it meets all the needs as outlined.

Dr. Laguerre reported that we are exploring all avenues to be sure we are on solid ground before we move forward. Dr. Laguerre recognized the Honorable Birgitta Corsello, County Administrator, County of Solano, and a county partner in this endeavor. Dr. Laguerre commented that this will be on her land and the District appreciates the county's support of this potential Private-Public Partnership.

7. CONSENT AGENDA – ACTION ITEMS

Board President Chapman reported that Dr. Jowel Laguerre, Superintendent-President, made the following specific correction to the Consent Agenda as follows:

Item 7.(a), Page 4, Line 4, Human Resources Consent Calendar, Request for Unpaid Leave of Absence, is removed.

Moved by Trustee Keith and seconded by Trustee Brown to approve the Consent Agenda as corrected. The motion carried unanimously.

8. ITEMS REMOVED FROM CONSENT AGENDA

There were no items pulled from the Consent agenda.

9. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent

(a) Second Reading – Solano Community College District Policies, Series 1000, 1100, and Series 2000, New and Revised

Board President Chapman recognized Mr. George Guynn, who requested to comment on the District policies. Mr. Guynn stated he noticed there is a policy on campaigning and stated it is state law that there is a separation between public entities and is puzzled what the purpose of this policy is. Trustee Thurston, recognized by Board President Chapman, reported that this is a new policy stating the members of the Board will not use District funds, services, supplies, or equipment to urge the passage or defeat of any ballot measure or candidate.

Trustee Thurston, Chair of the Board Policies and Procedures Adhoc Subcommittee, presented the Solano Community College District Policies, Series 1000, 1100, and Series 2000, new and revised. The Governing Board establishes and regularly reviews broad institutional policies and appropriately delegates responsibility to implement these policies.

The following new and revised policies have been reviewed by the Superintendent-President's Cabinet and properly vetted through the Shared Governance Council and Board Policies and Procedures Adhoc Subcommittee.

- Policy No. 1085 – Series 1000 – Auditor – New
- Policy No. 1150 – Series 1100 – Building Dedication Plaques – New
- Policy No. 1090 – Series 1000 – Legal Counsel – New
- Policy No. 1095 – Series 1000 – Political Activity – New
- Policy No. 2155 – Series 2000 – Presentation of Initial Collective Bargaining Proposals – New
- Policy No. 2040 – Series 2000 – Superintendent-President Succession - **Revised**

These policies were submitted for information at the April 17, 2013, meeting.

Moved by Trustee Young and seconded by Trustee Keith to approve the new and revised Solano Community College District Policies, Series 1000, 1100, and Series 2000 as noted above. The motion carried unanimously.

10. INFORMATION/ACTION ITEMS – ACTION MAY BE TAKEN

(a) Sabbatical Leave Report for the Academic Year 2011-2012 – Adrienne Cary

Ms. Diane White, Interim Vice President of Academic Affairs, introduced Professor Adrienne Cary, who presented her Sabbatical Leave Report for the academic year 2011-2012: “*Oxford University Project and the Accelerating Demand for Technology and Soft Skills in the Global Market.*”

Professor Cary stated the purpose of her sabbatical was to pursue certifications in the following content areas of study: Web Design, Microsoft Office, Web Animation, Adobe Web Communication—Dream Weaver CS5; Microsoft Office Specialist, and Adobe Rich Media Flash.

The paradigm shift in modern education and global economy activity alter and validate the need for a new approach with a new trajectory in the development of business education in California community colleges. Students will need to not only understand the mechanics of technology, but to also use critical thinking skills to develop practical and appropriate application of software to meet the needs of clients and to solve complex problems.

Professor Cary stated her sabbatical and coursework at Solano College crystallizes these objectives. Her primary goal in Business and Computer Applications is to prepare students with relevant employable skills for the global marketplace. Students upon graduation or completion of a certificate program should be able to thrive in the workplace or in the four-year university with great effectiveness.

Professor Cary guided the members of the Board to the Business and Computer Science Web site, www.bcs.solano.edu to showcase the work of students.

Professor Cary stated that her students start out as unemployable, but after eight weeks become employable, some with internships, and most end up with paid jobs.

Board President Chapman thanked Professor Cary for her interesting sabbatical leave presentation.

11. ANNOUNCEMENTS

Dr. Laguerre announced the upcoming dance production, *The American Dream*, scheduled May 3 and 4, 2013, at 8 p.m., in the Theatre. In lieu of the Celebrate SCC Gala scheduled May 4, there will be a luncheon beginning at 12 – 1:30 p.m., under the tent at a cost of \$10 pp (a new way to celebrate the employee years of service recognition, new retirees, and outstanding students from each department. The Classified Employee BBQ is scheduled May 16, beginning at 11:30 a.m. – 1 p.m., in the back-half of the cafeteria. Administration will be serving the employees. The 2013 Commencement will be held on the Doc Hollister Football Field beginning at 10:30 a.m., Thursday,

May 23. A reception is planned for members of the Board and Honorary Degree recipients prior to commencement beginning at 9 a.m., in the Faculty-Staff Dining Room.

Student Trustee Salazar reminded the Board of the upcoming Cinco de Mayo celebration to be held May 5 from 11 a.m. – 4 p.m.

12. ITEMS FROM THE BOARD

Trustee Brown reported how much she enjoyed the Career Education Fair held on Saturday, April 27. She expressed how much fun it was and that she “parked herself out there”, enjoying the current and former students, and faculty alumni.

Trustee Martin reported that he participated in the Dixon parade on April 27 and joined the members of the Board for the dedication of Building 1300 later that afternoon.

Trustee Thurston reported that she attended the following College and community events:

April 2013

22 – Grand opening of the Solano/Contra Costa County District Office of Congressman Mike Thompson and State Senator Lois Wolk on Mare Island in Vallejo.

25 – VEBA Nomination Committee meeting.

25 – Vallejo Chamber of Commerce Mixer.

26 – Measure Q Advisory Committee.

26 – Mesa Awards Banquet.

27 – President’s Reception, tour of the Fine Arts Building Dedication and Ribbon Cutting Ceremony, sponsored by Solano Community College Educational Foundation and Kitchell CEM.

27 – Retiree’s gathering and luncheon “under the tent.”

27 – Alpha Phi Alpha Beautillion, Napa, California.

29 – Solano County School Boards Association Annual Dinner meeting at the Solano County Office of Education. Dr. Laguerre and his staff gave a presentation on “Higher Education in a Global Economy: How Solano Community College is Transforming to Meet the Challenge.” Scholarships were presented by Trustee Chapman and Trustee Andre Stewart to six students, one from each District within the County.

Student Trustee Salazar reported that she attended the MESA Banquet on April 26 with Trustees Thurston and Young. On Saturday, April 27, she was honored to give tours, help students, and attend the Ribbon Cutting Ceremony for the opening of Building 1300. It was her honor to represent the District and students. Student Trustee Salazar requested a copy of the floor plan for the Building 600 Remodel, together with the associated costs.

Trustee Young reported that she attended the following College and community events:

April 2013

- 19** – Attended “100 Women in Robes” honoring the legacy of Reverend Dr. Lou Johnson. The event was held at Friendship Missionary Baptist Church in Vallejo.
- 23** – Attended Vallejo Symphony Trio Musical Performance for the students at Beverly Hills Elementary School in Vallejo.
- 24** – Tutored, as a volunteer, mathematics to student athletes, who are participants in an after school STEM program at Vallejo High School.
- 25** – Attended Vallejo Education and Business Alliance (VEBA) Nominating Committee meeting.
- 25** – Attended Vallejo Chamber Mixer at First Bank in Vallejo.
- 26** – Attended Vallejo Expansion Advisory Committee meeting. The group toured the Vallejo Adult School Facility. Trustee Thurston also attended this function.
- 26** – Attended the 2013 MESA Transfer Awards Banquet at Solano Community College.
- 27** – Attended the Solano Community College President’s Reception, Fine Arts Building Dedication and Ribbon Cutting Ceremony, and Career Education Fair.
- 27** - Attended Alpha Phi Alpha Fraternity, Incorporated, 2013 Beautillion at The Meritage Resort and Spa in Napa, California.
- 28** – Attended Alpha Kappa Alpha Sorority, Incorporated, 14th Annual California AKA Day at the Capitol. The theme was “*Local Action for Global Impact.*”
- 29** – Attended Solano School Board Association Dinner/General Meeting at the Solano County Office of Education. Dr. Jowel Laguerre was the guest speaker, accompanied by IVP White, VP Ligioso, and Professors Spoelstra, Santiago, and DeKloe.

May 2013

- 01** – Attended a magic show for students, with emphasis on STEM education at Elsa Widenmann Elementary School in Vallejo. The presentation was sponsored by Dow Company in partnership with The Links, Incorporated, Solano County Chapter, of which Trustee Young is the serving as the current Chapter President.
- 01** – Tutored, as a volunteer, mathematics to student athletes, who are participants in an after school STEM program at Vallejo High School.

Board President Chapman reported that she received an invitation to attend the National Association of Governing Boards in San Francisco, April 20 – 23, 2013. Solano Community College is not a member of the organization; therefore, it was a rare opportunity to experience primarily four-year institutions and their focus was on educational trends, i.e., international relations, technology, up-to-date facilities, to name a few. Board President Chapman commented that Solano Community College is ahead of many of these institutions. The way the state funds their colleges is mind boggling. Dr. Chapman stated that SCC is on the cutting edge in many of these educational endeavors and will share information learned with the members of the Board in the near future.

Dr. Chapman also reported that she attended the Measure Q Advisory Committee held April 26, the Friday night Girls’ Soccer Team Banquet held at Stars Recreation Center in Vacaville,

California; as well as the MESA Banquet also held that evening. All were nice affairs. Dr. Laguerre was a keynote speaker at the Solano County Association of Boards annual dinner held April 29. Scholarships were presented to deserving students at each school district.

Board President Chapman recessed the Board Study Session at 7:45 p.m.

13. CLOSED SESSION

- (a) Conference with Labor Negotiator
Agency Negotiator: Charo Albarrán
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release
- (c) Conference with Real Property Negotiator
Property: 301 County Airport Road, Suite 205, Vacaville, California 95688
Negotiating Party: Jowel C. Laguerre, Ph.D.
Negotiating Party: Solano County
Under Negotiation: Price and Terms of Payment

Board President Chapman called the Closed Session to order at 7:50 p.m.

14. RECONVENE REGULAR MEETING

Board President Chapman reconvened the regular meeting at 9:18 p.m.

15. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Chapman reported that the Board held Conference with Labor Negotiator, CCA/CTA/NEA, CSEA, Operating Engineers—Local 39 in Closed Session, and no action was taken.

Board President Chapman reported that Public Employee Discipline/Dismissal/Release was discussed in Closed Session, and no action was taken.

Board President Chapman reported that Conference was held with Real Property Negotiators regarding property located at 301 County Airport Road, Suite 205, Vacaville, California 95688, and no action was taken.

16. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 9:20 p.m.

JCL:js

BOARD MINUTES.05.01.13.FINAL

SARAH E. CHAPMAN, Ph.D.
BOARD PRESIDENT

APPROVED _____

JOWEL C. LAGUERRE, Ph.D.
SECRETARY

SCCD Board minutes are summarized per SCCD Board Policy 1045 and 1046. To listen to the full deliberation of the Board, please contact the Office of the Superintendent-President within thirty (30) days